

County Offices  
Newland  
Lincoln  
LN1 1YL

18 May 2022

**Overview and Scrutiny Management Board**

A meeting of the Overview and Scrutiny Management Board will be held on **Thursday, 26 May 2022 at 10.00 am in the Council Chamber, County Offices, Newland, Lincoln LN1 1YL** for the transaction of the business set out on the attached Agenda.

Yours sincerely



Debbie Barnes OBE  
Chief Executive

**Membership of the Overview and Scrutiny Management Board (11 Members of the Council and 3 Added Members)**

Councillors R B Parker (Chairman), T J N Smith (Vice-Chairman), Mrs J Brockway, P M Dilks, A M Hall, R J Kendrick, C S Macey, C E H Marfleet, N H Pepper, E W Strengiel and R Wootten

**Added Members**

Church Representative: Reverend P A Johnson

Parent Governor Representatives: Mrs M R Machin and Miss A E I Sayer



**OVERVIEW AND SCRUTINY MANAGEMENT BOARD AGENDA  
THURSDAY, 26 MAY 2022**

<b>Item</b>	<b>Title</b>	<b>Pages</b>
1	<b>Apologies for Absence/Replacement Members</b>	
2	<b>Declarations of Interest</b>	
3	<b>Minutes of the meeting held on 28 April 2022</b>	5 - 12
4	<b>Announcements by the Chairman, Executive Councillors and Chief Officers</b>	
5	<b>Consideration of Call-Ins</b>	
6	<b>Consideration of Councillor Calls for Action</b>	
7	<p><b>Delivery of HR Administration, Payroll, Exchequer, Adult Care Finance and the Customer Service Centre (CSC)</b></p> <p><i>(To receive a report by Sophie Reeve, Assistant Director – Commercial, which invites the Board to consider a report on the Delivery of HR Administration, Payroll, Exchequer, Adult Care Finance and the Customer Service Centre (CSC) which is due to be considered by the Executive on 7 June 2022. The views of the Board will be passed on the Executive as part of its consideration of this item)</i></p>	13 - 68
8	<p><b>Business World ERP System Re-design Update</b></p> <p><i>(To receive a report by Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance; Louisa Harvey, ERP System Delivery Manager - Business World and Sadie Rossington, Senior Project Officer, which provides an update on the progress of the re-design of the Council's Business World ERP system)</i></p>	69 - 80
9	<p><b>Approval to Procure Contracts for Temporary Agency Staff</b></p> <p><i>(To receive a report by Tony Kavanagh, Assistant Director – HR and Organisational Support which invites the Board to consider a report on the Approval to Procure Contracts for Temporary Agency Staff which is due to be considered by the Executive on 7 June 2022. The views of the Board will be reported to the Executive as part of its consideration of this item)</i></p>	81 - 90
10	<p><b>People Management Update - Quarter 4</b></p> <p><i>(To receive a report by Tony Kavanagh, Assistant Director – HR and Organisational Support, which provides an update on the HR Management Information (HRMI) and on corporate People Strategy projects)</i></p>	91 - 100

**11 Developer Contributions Scrutiny Review - Second Monitoring Update of Action Plan** 101 - 122

*(To receive a report by Justin Brown, Assistant Director – Growth and Warren Peppard, Head of Development Management, which provides a second monitoring update on the recommendations from Scrutiny Panel A’s review on Developer Contributions)*

**12 Scrutiny Committee Work Programmes** 123 - 140

*(To receive a report which sets out the work programmes of the Flood and Water Management Scrutiny Committee; the Environment and Economy Scrutiny Committee and the Highways and Transport Scrutiny Committee in accordance with the Board's agreed programme)*

**ITEMS FOR INFORMATION ONLY**

**13 Overview and Scrutiny Management Board Work Programme** 141 - 152

*(To receive a report which enables the Board to note the content of its work programme for the coming year)*

<u>Democratic Services Officer Contact Details</u>	
Name:	<b>Emily Wilcox</b>
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<p><b>Please note:</b> for more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting</p> <ul style="list-style-type: none"><li>• Business of the meeting</li><li>• Any special arrangements</li><li>• Copies of reports</li></ul> <p>Contact details set out above.</p> <p>Please note: This meeting will be broadcast live on the internet and access can be sought by accessing <a href="#">Agenda for Overview and Scrutiny Management Board on Thursday, 30th June, 2022, 10.00 am (moderngov.co.uk)</a></p> <p>All papers for council meetings are available on: <a href="https://www.lincolnshire.gov.uk/council-business/search-committee-records">https://www.lincolnshire.gov.uk/council-business/search-committee-records</a></p>	